

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Auditor - Controller	(2) MEETING DATE 6/5/2012	(3) CONTACT/PHONE Kerry Bailey 788-2979 Matt Purkiss 781-5099	
(4) SUBJECT Submittal of the Annual Fiscal and Procurement Review Report of the Workforce Investment Act (WIA) contracts with Goodwill Industries and San Luis Obispo Community College District.			
(5) RECOMMENDED ACTION It is recommended that the Board receive and file the WIA Annual Fiscal and Procurement Review report.			
(6) FUNDING SOURCE(S) N/A	(7) CURRENT YEAR FINANCIAL IMPACT N/A	(8) ANNUAL FINANCIAL IMPACT N/A	(9) BUDGETED? N/A
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. _____) <input type="checkbox"/> Board Business (Time Est. _____)			
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input checked="" type="checkbox"/> N/A		(12) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: <input type="checkbox"/> 4/5th's Vote Required <input checked="" type="checkbox"/> N/A	
(13) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A		(14) W-9 <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
(15) LOCATION MAP N/A	(16) BUSINESS IMPACT STATEMENT? No	(17) AGENDA ITEM HISTORY <input type="checkbox"/> N/A Date August 23, 2011 and January 10, 2012	
(18) ADMINISTRATIVE OFFICE REVIEW Nikki J. Schmidt			
(19) SUPERVISOR DISTRICT(S) All Districts -			

County of San Luis Obispo



TO: Board of Supervisors

FROM: Gere W. Sibbach, Auditor-Controller

DATE: 6/5/2012

SUBJECT: Submittal of the Annual Fiscal and Procurement Review Report of the Workforce Investment Act (WIA) contracts with Goodwill Industries and San Luis Obispo Community College District.

RECOMMENDATION

It is recommended that the Board receive and file the WIA Annual Fiscal and Procurement Review report.

DISCUSSION

The Workforce Investment Act of 1998 rewrote statutes governing programs of job training, adult education, and literacy and vocational rehabilitation. The Act mandates the use of a One-Stop Operating Center which streamlines services, eliminates duplication of services and empowers individual participants to develop the skills necessary to obtain employment. Currently Goodwill Industries operates the adult One-Stop Center, provides system publicity and promotion activities, as well as outreach and recruitment services. San Luis Obispo Community College District operates the youth One-Stop Center.

The purpose of our review was to determine the level of compliance with County contracts, as well as the application of federal and state laws, regulations, policies and directives related to the WIA funds regarding financial management and procurement for program year 2011-2012.

We have attached our monitoring reports which include a Fiscal Review Results section where the findings and recommendations are discussed in detail. The reports were issued to Goodwill Industries and San Luis Obispo Community College District on May 4 and March 28, 2012 respectively. Goodwill Industries included a response to our specific recommendations, and it is attached to our monitoring report. Additionally, our findings are summarized in the results section below.

OTHER AGENCY INVOLVEMENT/IMPACT

Department of Social Services

FINANCIAL CONSIDERATIONS

The County contracted with Goodwill Industries and the San Luis Obispo Community College District for \$1,251,602 and \$1,077,400 respectively for Program Year 2011-2012.

RESULTS

There were no findings or corrective actions reported for the San Luis Obispo Community College District.

The finding for Goodwill Industries included the reimbursement of costs that were allowable, but not identified in the contract's line-item budget. Goodwill Industries has indicated that the approved line-item budget will not be exceeded.

without Department of Social Services' written permission and that in the future, Goodwill Industries will clearly identify budget proposal costs which are expected to be reimbursed during the fiscal year covered by the contract. Such action will resolve the finding.

Annual fiscal and procurement review of the County's Workforce Investment Act contractors is one of the tools mandated by the State to ensure compliance with the many requirements needed to operate a successful work assistance program for the residents of the County of San Luis Obispo. Annual monitoring activities help maintain contractor accountability for public funds and contribute to the County's vision of a livable, prosperous and well governed community.

ATTACHMENTS

1. Cuesta College WIA Report
2. Goodwill WIA Report
3. Goodwill Management Response